



ANUSHASAN

THE CIVIL SERVICES SOCIETY

EXAMINATION NOTICE NO. 22/2021-ACSSP

DATE: 22/11/2021

(LAST DATE FOR RECEIPT OF APPLICATIONS: 06/12/2021) of ANUSHASAN THE CIVIL SERVICES SOCIETY EXAMINATION, 2021)

(Official Website : [ANUSHASAN OFFICIAL](#))

IMPORTANT

1. CANDIDATES TO ENSURE THEIR ELIGIBILITY FOR THE EXAMINATION: All candidates (male/female/transgender) are requested to carefully read the Rules of Civil Services Examination notified by the Government (Department of Personnel and Training) and this Notice of Examination derived from these Rules. The Candidates applying for the examination should ensure that they fulfill all eligibility conditions for admission to examination. Their admission to all the stages of the examination will be purely provisional subject to satisfying the prescribed eligibility conditions. Mere issue of e-Admit Card to the candidate will not imply that his/her candidature has been finally cleared by the Commission. The Commission takes up verification of eligibility conditions with reference to original documents only after the candidate has qualified for Interview/Personality Test.

2. HOW TO APPLY: Candidates are required to apply Online by using the website [ANUSHASAN OFFICIAL](#). Detailed instructions for filling up online applications are available on the above mentioned website. Brief Instructions for filling up the "Online Application Form" given in Appendix-IIA.

2.1 Candidate should have details of one Photo ID Card viz. Aadhaar Card/Voter Card/PAN Card/Passport/Driving Licence/Any other Photo ID Card issued by the State/Central Government. The details of this Photo ID Card will have to be provided by the candidate while filling up the online application form. The candidates will have to upload a scanned copy of the Photo ID whose details have been provided in the online application by him/her. This Photo ID Card will be used for all future referencing and the candidate is advised to carry this Photo ID Card while appearing for Examination/Personality Test.

2.2 The facility of withdrawal of Application is available for those candidates who do not want to appear for Civil Services (Preliminary) Examination. In this regard, Instructions are mentioned in Appendix IIB of this Examination Notice

3. LAST DATE FOR RECEIPT OF APPLICATIONS : The online Applications can be filled up to 6th December, 2021 till 11:59 PM. The eligible candidates shall be issued an e-Admit Card three weeks before the commencement of the examination. The e-Admit Card will be made available in the ACSS website [\[ANUSHASAN OFFICIAL\]](#) for downloading by candidates. No Admit Card will be sent by post.

4. PENALTY FOR WRONG ANSWERS: Candidates should note that there will be penalty (negative marking) for wrong answers marked by a candidate in the Objective Type Question Papers.

5. FACILITATION COUNTER FOR GUIDANCE OF CANDIDATES: In case of any guidance/information/clarification regarding their applications, candidature etc. candidates can contact over 8527044020, 7007236813 on working days between 10AM-6PM.

PLAN OF EXAMINATIONS

The Civil Services Examination will consist of two successive stages : (i) Civil Services (Preliminary) Examination (Objective type) for the selection of candidates for the Main Examination; and (ii) Civil Services (Main) Examination (Written and Interview) for the selection of candidates .

Minimum Educational Qualification: A candidate must hold a Class 12/ graduation degree of any of the Board/Universities incorporated by an Act of the central or State Legislature in India or other educational institutions established by an Act of Parliament or declared to be deemed as a University under Section 3 of the University Grants Commission Act, 1956 or possess an equivalent qualification.

Restrictions on applying for the examination: A candidate who is appointed to Anushasan civil services society based on the results of an earlier Examination and continues to be a member of the society will not be eligible to appear at the Anushasan Civil Services Society Examination-2021.

FEES : Candidates are required to pay fee of Rs. 30/- (Rupees Thirty only) either by remitting the money in any Branch of Bank or by using Visa/Master/RuPay, Credit/Debit Card or by using Internet Banking of any Bank, Google pay, Phone pe, Paytm etc.

How to Apply : (a) Candidates are required to apply online using the website [ANUSHASAN OFFICIAL](#) Detailed instructions for filling up online applications are available on the above mentioned website. The applicants are advised to submit only single application; however, if due to any unavoidable situation, if an applicant submits another/multiple applications, then the applicant must ensure that application with first id will consider cancelled.

If any of their claims is found to be incorrect, they may render themselves liable to disciplinary action by the Commission /Society in terms of Rule 21 of the **Rules for the Anushasan Civil Services Society Examination, 2021** reproduced below:

A candidate who is or has been declared by the Commission /Society to be guilty of :-

(a) Obtaining support for candidature by the following means, namely :-

(i) offering illegal gratification to; or

(ii) applying pressure on; or

- (iii) blackmailing, or threatening to blackmail any person connected with the conduct of the examination; or
- (b) impersonation; or
- (c) procuring impersonation by any person; or
- (d) submitting fabricated/incorrect documents or documents which have been tampered with; or
- (e) uploading irrelevant or incorrect photo/Fee screenshot in the application form in place of actual photo/fee screenshot; or
- (f) making statements which are incorrect or false or suppressing material information; or
- (g) resorting to the following means in connection with the candidature for the examination, namely :-
- (i) obtaining copy of question paper through improper means; or
- (ii) finding out the particulars of the persons connected with secret work relating to the examination; or
- (iii) influencing the examiners; or
- (h) being in possession of or using unfair means during the examination; or
- (i) writing obscene matter or drawing obscene sketches or irrelevant matter in the scripts; or
- (j) misbehaving in the examination time including tearing of the scripts, provoking fellow examinees to boycott examination, creating a disorderly scene and the like; or
- (k) harassing, threatening or doing bodily harm to the staff employed by the Commission / Society for the conduct of the examination; or
- (l) attempting to commit or, as the case may be, abetting the commission of all or any of the acts specified in the foregoing clauses.

LAST DATE FOR ONLINE SUBMISSION OF APPLICATIONS: The Online Applications can be filled up to 6th DECEMBER, 2021 till 11:59 P.M. after which the link will be disabled. Detailed instructions regarding filling of online application is available at Society websites.

PLAN OF EXAMINATIONS (Brief)

ANUSHASAN : The Civil Services Examination comprises two successive stages: (i) Civil Services (**Preliminary**) Examination (**Objective Type**) for the selection of candidates for Civil Services (Main) Examination; and (ii) Civil Services (**Main**) Examination (Written and Interview/Personality Test) for the selection of candidates for the various Services and posts.

The Anushasan Civil Services Society (Preliminary) Examination will consist of one papers of Objective type (multiple choice questions) and carry a maximum of 100 marks in the subjects set out in sub-section (A) of Section II. This examination is meant to serve as a screening test only; the marks obtained in the Civil Services (Preliminary) Examination by the candidates who are declared qualified for admission to the Civil Services (Main) Examination will not be counted for determining their final order of merit. The number of candidates to be admitted to the Civil Services (Main) Examination will be about five to six times the total approximate number of vacancies/seat to be filled in the year through this Examination. Only those candidates who are declared by the Commission to have qualified in the Civil Services (Preliminary) Examination in the year will be eligible for admission to the Civil Services (Main) Examination of that year provided they are otherwise eligible for admission to the Civil Services (Main) Examination.

Note : There will be negative marking for incorrect answers as detailed below :

- (i) There are four alternatives for the answers to every question. For each question for which a wrong answer has been given by the candidate, one-third (0.33) of the marks assigned to that question will be deducted as penalty.
- (ii) If a candidate gives more than one answer, it will be treated as a wrong answer even if one of the given answers happen to be correct and there will be same penalty as above for that question.
- (iii) If a question is left blank i.e. no answer is given by the candidate, there will be no penalty for that question. The Civil Services (Main) Examination will consist of a Written Examination and an Interview/Personality Test. The Written Examination will consist of 1 papers of conventional essay type in the subjects set out and Marks obtained in Interview/Personality Test will be counted for ranking.

4.1 Candidates who obtain such minimum qualifying marks in the written part of the Civil Services (Main) Examination as may be fixed by the Commission at their discretion, shall be summoned by them for an Interview/Personality Test, vide sub-section (C) of Section-II. The number of candidates to be summoned for Interview/Personality Test will be about twice of the number of vacancies to be filled. The Interview/Personality Test will carry 275 marks (with no minimum qualifying marks).

4.2 Marks thus obtained by the candidates in the Civil Services (Main) Examination (Written part as well as Interview/Personality Test) would determine their final ranking. Candidates will be allotted to the various positions keeping in view their ranks in the examination and the preferences expressed by them for the various posts.

Scheme and Subjects for the Preliminary and Main Examination:

A. **PRELIMINARY EXAMINATION:** The Examination shall comprise of one compulsory Papers of 100 marks each. Note:

(i) the question papers will be of the objective type (multiple choice questions) and each will be of one hours duration.

(ii) The question papers will be set both in Hindi and English. Details of the syllabi are indicated in Part A of Section III.

B. **MAIN EXAMINATION:** The Written Examination will consist of the following papers:— 1) Essay paper (250 marks).

SYLLABUS OF THE EXAMINATIONS

Candidates are advised to go through the Syllabus published in this Section for the Preliminary Examination and the Main Examination, as periodic revision of syllabus has been done in several subjects. Part A—**Preliminary Examination Paper I** -(100 marks)

- Current events of national and international importance (OCTOBER)
- History (Class 6-10 NCERT)
- Geography (Class 6-10 NCERT)
- Political Science (Class 6-10 NCERT)
- Economics 9-10 & General science (Class 9-10 NCERT)

Main Examination : The Main Examination is intended to assess the overall intellectual traits and depth of understanding of candidates rather than merely the range of their information and memory.

PAPER-I Essay: Candidates may be required to write essays on multiple topics. They will be expected to keep closely to the subject of the essay to arrange their ideas in orderly fashion, and to write concisely. Credit will be given for effective and exact expression.

Interview/Personality Test :

1. The candidate will be interviewed by a Board who will have before them a record of the candidate's career. The candidate will be asked questions on matters of general interest. The object of the Interview/Personality Test is to assess the personal suitability of the candidate for a career in public service by a Board of competent and unbiased observers. The Interview/Personality Test is intended to judge the mental calibre of a candidate. In broad terms this is really an assessment of not only intellectual qualities but also social traits and interest in current affairs. Some of the qualities to be judged are mental alertness, critical powers of assimilation, clear and logical exposition, balance of judgement, variety and depth of interest, ability for social cohesion and leadership, intellectual and moral integrity.

2. The technique of the Interview/Personality Test is not that of a strict cross-examination but of a natural, though directed and purposive conversation which is intended to reveal the mental qualities of the candidate.

3. The Interview/Personality Test is not intended to be a test either of the specialized or general knowledge of the candidates which has been already tested through their written papers. Candidates are expected to have taken an intelligent interest not only in their special subjects of academic study but also in the events which are happening around them both within and outside their own State or Country as well as in modern currents of thought and in new discoveries which should rouse the curiosity of well-educated youth.

The Civil Services Society

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